

Great Hinton Parish Council Expense Claim Form

Folio Number

Claimant:

Claim Date:

Item	Total	VAT	Net	Miles at rate per mile	Travel	Stationery	Printing	Postage	Allowance	Other 2	Date	Description of expense (Receipts to be attached in all cases)
	££.pp	££.pp	££.pp	£0.45	££.pp	££.pp	££.pp	££.pp	££.pp	££.pp		
1	1080	000	1080	2400	1080							
2	2000	000	2000			1000	1000					
3	5400	000	5400						5400		30.4.2026	WFH £6 pw x 9 weeks
14	8499	000	8499							8499	30.04.2026	Microsoft Renewal
15	000	000	000									
Total Claimed	<u>16979</u>	<u>000</u>	<u>16979</u>		<u>1080</u>	<u>1000</u>	<u>1000</u>	<u>000</u>	<u>5400</u>	<u>8499</u>		
					Net	Net	Net	Net	Net	Net		

Checked by

Name:	<input type="text"/>
Date	<input type="text"/>

05.03.2026 Meeting 8
 30.04.2026 Agenda 8

 16